Determination and Findings
For
Sole Source Procurement

1. **Authorization**

   D.C. Official Code § 2-354.04

2. **Minimum Need**

   The DC Public Charter School Board (DC PCSB) has a need to renew its existing contract with QuickBase, Inc. to maintain access to QuickBase's software as a service (SaaS), which supports DC PCSB's data management system.

3. **Estimated Fair and Reasonable Price**

   The estimated price for this contract is $179,000.

4. **Facts That Justify a Sole Source Procurement**

   Since 2016, QuickBase has provided DC PCSB with the online, low-code application development tool, QuickBase. The tool allows DC PCSB to build applications to collect data, including its primary application "the Hub." The Hub serves as DC PCSB's collection and storage platform student enrollment, demographic, attendance, discipline, financial, and non-academic performance data for the public charter schools under its purview. To fulfill its oversight responsibilities, DC PCSB must continue to collect these data and make them available to staff and stakeholders.

5. **Certification by the Contract Specialist:**

   I hereby certify that the above facts are accurate and complete.

   _____   2020-02-10
   Adam Bethke   Date
   Data Engineering Manager, Finance, Operations, and Strategic Initiatives

   Determination

   Based on the above findings and in accordance with the PCSB procurement regulations, I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the DC Public Charter School Board.

DocuSigned by:

DE07A69E892646B...

Scott Pearson
Contracting Officer

2/12/2020

Date